

# Skinner Family Contract

Skinner Middle School has several important policies to help support a strong academic experience. It is imperative we have family support implementing these policies. Please take a moment to review these policies, initial each section and then sign the bottom of this form.

## 1. Dress Code Policy:

- Pants, shorts, skirts, or overalls: Tan, navy blue, black, white, and gray colored khaki material or jean (denim) material. (\*\*NO sagging, NO holes or shreds, NO large patches, decals, or logos; NO leggings and NO sweatpants or sweat/athletic material). The length above the knee must be no shorter than the length of a “credit card” for both skirts and shorts. Pants are defined as having pockets and a zipper.
- Shirts (Skinner Logo Recommended): No logos other than a Skinner logo should be visible on clothing. All shirts must have sleeves (no crop tops, off shoulder tops, or tanks). Solid/plain black, grey, navy blue or white three-button polo shirts, button down shirts, or crew/v-neck t-shirts (short or long-sleeved) must be worn at all times. The collar of the t-shirt must touch the collar bone. Under layer must be white or black only. PE uniform shirts are for PE ONLY. NO lace or sheer shirts.
- Shoes: Must follow DPS dress code guidelines (enclosed shoes only & no slippers - such as house shoes without tread)
- Hats / Headwear: Hats are not to be worn in the building (DPS Policy); headwear cannot have bandana print; hijabs and headbands are permitted.
- Sweatshirts/Cardigans/Sweaters: These are allowed, but must be either solid / plain black, grey, navy or white crewneck pullover sweatshirts/sweaters. No hoodies or zippers are allowed. Plain black, grey, navy or plain white cardigans are allowed if there aren't zippers, embellishments or logos. Black or Gray “Skinner” sweatshirts are allowed.
- Students who fail to follow the dress code will need to contact a parent to bring the appropriate item. If a parent cannot bring the item, a loaner item will be provided by the school. Repeat offenders will be assigned to ASI. \* If a shirt is loaned to a scholar and not returned, the cost of the shirt will be added to the student's end of year fees.

## 2. Attendance and Tardy Policy:

Research has shown there is a strong connection between middle school attendance and high school success. For that reason we place heavy emphasis on attendance. DPS Middle School attendance target is 95%. According to DPS policy, the school principal has the final determination as to whether absences are excused or not. When a student is absent, the parent should call the attendance line at 720-424-1420 to explain the absence. When the student returns to school, he/she must bring a note to the office verifying the reason for the absence. Absences will only be excused for documented medical or court-related reasons. Students who have unverified or excessive absences will be required to attend Saturday School and/or Office Hours after school to make up the missed academic time.

\*Excused absences only explain that your child is accounted for – the absence still sticks on record and negatively impacts eligibility for our attendance incentives. Unexcused absences trigger truancy court.

\*Doctor, dental, therapy, etc., appointments should be scheduled during non-student contact days, holiday breaks, or after school hours.

\*All family travel should only occur on official DPS non-student contact days.

School Starts at 7:35 and students must be in their seats, in their first period class, and ready for instruction at this time. Students who arrive late to school must report to the main office to obtain a pass. Students who arrive late to school will be assigned and must attend TAP (Tardies Aren't Permitted) from 2:45-3:30 pm after school and/or Saturday School. Students will receive a warning the first time he/she arrives late to other classes throughout the day. The teacher will call home the second time this occurs. After the second tardy and for each

subsequent tardy, the student will have teacher-assigned accountability. It is a law in Colorado that all students between the ages of 7 and 17 attend school regularly. Failure to do so may result in a truancy court hearing.

3. **School Supplies & Progress Reports:**

Students must have a Skinner Middle School agenda and present it in every class. Students are expected to write the daily Learning Objective and/or homework posted in their classroom each day. Parents are expected to review this resource weekly with the student and may be asked to sign it weekly if students are not using it as an instructional and organizational tool. Many teachers use the tool to communicate with parents. Students are expected to have all necessary school supplies in all of their classes which includes agenda, school issued Chromebook, trapper keeper, pencil/pen, and independent reading book.

We send home a printed copy of the students progress report each week, and we ask students to fill out a reflection sheet about their progress. These weekly progress reports have every class grade, their overall GPA, and their attendance and tardy information. We ask parents to sign weekly progress reports and return them to their Learning Family Mentor.

4. **Personal Electronics & Social Media:**

Use of cell phones and other electronic devices (i.e. iPods /MP3 players, Gameboys, tablets, smart watches, etc.) are not permitted at school. If brought to school, they should be OFF and in the student's locker. If an electronic device is not in their locker, it will be confiscated. The school is not responsible for any lost, stolen, or confiscated electronic devices. In case of emergency, a phone is available for student use in the main office.

\*Students should only contact parents during the school day by use of the phone in the main office.

We strongly advise that students do not have social media accounts (Snapchat, Instagram, Facebook, Twitter, etc.) because these forms of communication often lead to increased conflict and are avenues for bullying. Parents of students with these accounts should closely monitor this online activity.

5. **After School Intervention (ASI), In School Intervention Room (ISIR) and Office Hours:**

ASI (After School Intervention) and ISIR (In School Intervention Room) are designed to hold students accountable for missed instructional time and/or behavioral problems that a student may display and which interfere with the positive functioning of our school. Students must attend ASI on the day that it is assigned. Parents will be notified by phone when ASI or ISIR is assigned. ASI is released at 3:40 p.m. unless otherwise communicated by a staff member. Parents/Guardians are responsible for keeping phone numbers current and communicating changes to the school. Students who have more than one dress code violation will be added to the ASI list for each offense.

Office Hours are designed to assist students who have not completed class work or homework for whatever reason (i.e. absence, effort, needing extra help, etc.). If a student fails to complete work in or out of class, a teacher may assign him/her to office hours. This session is held after school on a day designated by the teacher or on Saturday. Parents will be notified by the student, with the teacher present, if office hours are assigned.

6. **Restorative Practices:**

Students who participate in unacceptable activity or behavior that negatively affects learning, and/or negatively affects others will participate in the Restorative Intervention process. This is a process of making amends for wrong that has been done to a person and/or our community. Restorative Intervention is individualized based on the student, the situation, and those affected who are willing to participate. Participants in the process may include but are not limited to, peers, teachers and other staff members, administrators, parents and community members.